

ASPIRA, INC. OF NEW JERSEY
BOARD MEETING
SEPTEMBER 17, 1991

MINUTES

Attendance:

Present

Carlos Alma
Dennis Alvarado
Gene Calderon
Elvin Crespo
Agustin Cruz
Samuel Delgado
Louise Lester
Evelyn Seda Lequerica
Walter Oliveras
Margaret Rosario-Rivera
Dilia Sosa
Noemi Velazquez
Elsa Nunez-Wormack

Absent

Martin Martinez
Angel Millan

ASPIRA Staff: Hilda Rosario, Executive Director
Itala M. Mansilla, Development Director

Meeting called to order at 6:30 p.m.

1. Waiver of Notice

Every Board member indicated that they were duly notified of the meeting.

2. Approval of Minutes

June and July Minutes were reviewed.

a. June Minutes

Walter Oliveras stated that on page 6, item 8, the Student Advisory Board should read, "Student Assembly of New Jersey".

Carlos Alma stated that on page 6, item 6, second paragraph, should read, "Walter Oliveras moved to close nominations for Treasurer".

Carlos Alma moved to approve the June minutes. Walter Oliveras seconded the motion.

b. July Minutes:

Carlos Alma stated that on page 3, paragraph 3, it should read as follows: "Elsa Nunez-Wormack opened the floor for discussion on the issue of ethnicity in the New Jersey Board. The Board

members stated their position".

Elvin Crespo moved to approve the July minutes. Evelyn Seda-Lequerica seconded the motion.

3. Chairperson's Report

Margaret Rosario-Rivera introduced Louise Lester, a new member on the Board.

Margaret Rosario-Rivera reviewed the following items. These issues will be discussed further during the Executive Director's Report and/or the Chairperson's Report.

- a. The Annual Audit is being conducted now at ASPIRA, Inc. of NJ.
- b. Status of the purchase of 390 Broad Street.
- c. The White Lung Association, the new tenants for the second floor.
- d. National Board Meeting. A new national initiative is being undertaken by the ASPIRA National Board. A National Alumni Association is in the process of being formed.
- e. Talent Search - Hilda Rosario will provide full report.
- f. Elsa Nunez-Wormack was recognized by the Governor of NJ for her outstanding achievements and community involvement.
- g. The issue of Teen Pregnancy and AIDS was discussed at the July Board meeting. Hilda Rosario will provide further information.

4. Executive Director's Report

Hilda Rosario discussed the following items:

a. Talent Search Proposal

Hilda Rosario provided to the Board the guidelines that were given to her by the Talent Search Project Officer. The Talent Search Project Officer requested that Hilda Rosario submit a quarterly report on the ethnic breakdown of the students served. Margie Rosario-Rivera asked if these guidelines were for all grantees or just for ASPIRA? Hilda Rosario stated that she is not sure and that concerns her. After much discussion, Walter Oliveras, as Vice Chair of Programs was asked to review the Talent Search guidelines.

b. AIDS Prevention Education, Teenage Pregnancy: Hilda Rosario stated that during the Board Retreat the topics of AIDS Prevention Education and Teenage Pregnancy were addressed as critical issues for our youngsters. Hilda Rosario informed the Board of a meeting she had with Ms. Barbara Gill from the Community Fund, there are soliciting proposals to address the issue of AIDS. Hilda Rosario stated that she wanted to know the Board's position regarding these issues. After much discussion, Walter Oliveras, as Vice Chair of Programs was asked to prepare a position paper for the Board to consider on the issue of AIDS.

c. Hilda Rosario also stated that the staff wanted to know the policy of ASPIRA concerning abortion, and planned parenthood.

Elvin Crespo stated that we need time to research these issues and to create a viable program that meets the needs of our

students. He stated that this research should be conducted by the Programs Committee.

Gene Calderon stated that he would like a policy defining the parameters of the counselors in dealing with these issues.

Elsa Nunez-Wormack stated that the Board should adopt a policy on the issue of AIDS and Teenage Pregnancy. She also stated that she felt troubled submitting a proposal for AIDS with just two weeks of preparation. She felt that there is a big difference between AIDS and Teenage Pregnancy. She expressed her concern about who we hire to run the program. Elsa Nunez-Wormack recommended that we hold off on the AIDS piece until Evelyn Seda Lequerica meets with the Programs Committee and makes recommendations.

Walter Oliveras made a motion to submit a proposal for Teenage Pregnancy and to conduct a study of AIDS Prevention Education and design a program. Louise Lester seconded the motion.

Elvin Crespo made a motion that the Programs Committee adopt a policy relevant to the issues presented by the staff. Evelyn Seda Lequerica seconded the motion.

c. Resolution for the Department of Community Affairs:
Elsa Nunez-Wormack presented a resolution for the Department of Community Affairs to read as follows: "Let it be resolved that: The Board of Directors of ASPIRA accepts the \$100,000 funding from the Department of Community Affairs; and that

The Board of Directors of ASPIRA will abide by the regulations set forth in the contract; and that

The Secretary of the Board sign this resolution."
Carlos Alma seconded the motion.

5. Finance Committee Report

Elvin Crespo, Chairperson of the Finance Committee, reported on the following items:

- a. The closing for the purchase of 390 Broad Street.
- b. The new tenant for the second floor, The White Lung Association.

c. Finance Committee responsibilities and Timeline as per the Three Year Plan:

- The Finance Committee had a meeting on September 5, 1991 and reviewed the Personnel Manual.
- Evaluation forms for the Executive Director
- The By-Laws need to be reviewed in order that they be consistent with the regulations of the ASPIRA National Association.
- Determine criteria for prospective Board Members.
- Timeline for completed assignments: 2 months.

Carlos Alma made a motion that the officers for the Endowment Foundation be the same officers that exist on the Board of Directors of ASPIRA, Inc. of New Jersey. Gene Calderon seconded the motion. All in favor: 11 Opposed: 0 Abstained: 1
Elvin Crespo recommended that in the future ASPIRA should utilize

financial institutions that have made financial contributions to ASPIRA.

8. Development Committee Report

Evelyn Seda Lequerica reported.

- a. Concert ticket sales are very low from John Harms. She urged the Board to sell more tickets.

Elsa Nunez-Wormack stated that we need to purchase airtime.

Margaret Rosario-Rivera asked that we inquire about primetime airtime. She also asked that all Board members submit cash or return unsold tickets by the 21st. Margaret Rosario-Rivera reminded the Development Committee members that there is a Development Committee meeting on Saturday, September 21, 1991.

7. Programs Committee Report

Walter Oliveras reported.

- a. Walter Oliveras met with Agustin Cruz, Roberto Del Rios and staff regarding the The ASPIRA Student Assembly of New Jersey.
- b. Elections are open for the The ASPIRA Student Assembly of New Jersey. The staff will provide more information on the elections.
- c. Walter Oliveras will participate in the Student Leadership Retreat to introduce and facilitate the The ASPIRA Student Assembly of New Jersey.
- d. The official status of Agustin Cruz is ex-officio member of the Board.
- e. Two position papers are due by next Board meeting: Bilingual Education and the takeover of the Jersey City and Paterson school systems.
- f. Walter Oliveras stated that he needs committee members with experience in educational problems.

8. Report of the National Board

Elsa Nunez-Wormack reported.

- a. The By-Laws of the National Office are being revised. Louise Lester volunteered to review ASPIRA of New Jersey's By-Laws to determine any inconsistencies. This review is due by the October Board Meeting. All Board Members should read the By-Laws beforehand.
- b. Establishment of a National Alumni Association Network. The positive side is that we need an Alumni Association. The negative side is who taps the people that who reside where the associates are located? Another issue to consider is the allocation of the money. The Board of New Jersey needs to make a decision regarding these issues.

Elvin Crespo suggested that we divide the money equitably.

9. Capital Campaign Status Report

Elsa Nunez-Wormack reported.

Elsa Nunez-Wormack provided overview of the Capital Campaign thus far. She stated that she drafted a letter on the first year accomplishments and the visions for the second year. There is a Capital Campaign Breakfast Meeting in October. Elsa Nunez-

Wormack and Hilda Rosario will attend.

10. Old Business

Elvin Crespo inquired about the status of Martin Martinez and Angel Millan. If Martin Martinez misses one more meeting he will receive a warning letter. As for Angel Millan, as of September he has accumulated one absence.

11. New Business

Carlos Alma stated that he had spoken to Carlos Pacheco regarding obtaining resumes for the Board from Trenton. The next Board Meeting will be held in Trenton.

Carlos Alma stated that Blue Cross/Blue Shield would like agencies to come to the site and set up tables and provide literature on the agency.

Agustin Cruz requested that the Board Members provide him with examples of community services in place.

Elvin Cruz suggested that the Board consider having an open house and inviting people from the community and influential people. Elsa Nunez-Wormack suggested that she present the above idea to the Capital Campaign Committee and obtain their response.

Margaret Rosario-Rivera shared with the Board the situation that Narcissa Polonia Jones from Hudson County Community College is in. She asked that the Board of ASPIRA support Narcissa in her quest at Hudson County Community College.

Elvin Crespo presented the resume of Betty McGovern Ayala for review as perspective Board Member. Resume reviewed. Gene Calderon moved to accept Betty McGovern Ayala as new Board Member. Walter Oliveras seconded the motion.
All in favor: 11 Opposed: 0 Abstained: 1
Motion carried.

Carlos Alma presented a resolution for the ASPIRA Endowment Foundation to read as follows: "Let it be resolved: That the Board of Directors of ASPIRA authorizes its principal officers, Chairperson and Secretary to sign all sign all pertinent documents as representatives of the ASPIRA Endowment Foundation. Walter Oliveras seconded the motion. All in favor. Motion carried.

New Meeting Dates for October, November and December.

October Board Meeting: October 14, 1991 - Trenton

November Board Meeting: November 13, 1991 - Camden

December Board Meeting: December 13, 1991 - Jersey City

Carlos Alma moved to adjourn meeting at 11:00 p.m.

Walter Oliveras seconded the motion.

COMMITTEE MEMBERS

PROGRAM COMMITTEE - Chair: Walter Oliveras
Noemi Velazquez
Agustin Cruz
Gene Calderon
Delia Sosa

DEVELOPMENT COMMITTEE - Chair: Evelyn Seda Lequerica
Richard Ramirez
Gene Calderon
Carlos Alma
Samuel Delgado

FINANCE COMMITTEE - Chair: Elvin Crespo
Samuel Delgado
Louise Lester
Dennis Alvarado